# ISLAMIC DEVELOPMENT BANK

**MERIT SCHOLARSHIP PROGRAMME FOR HIGH TECHNOLOGY**

## ELIGIBILITY CHECK-LIST

*(FOR POST-DOCTORAL RESEARCH)*

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Nationality</td>
<td></td>
</tr>
<tr>
<td>Field of Study</td>
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</table>

Please make sure that you meet all the criteria of the programme listed hereunder. Application will not be considered eligible failing to meet any of the criteria.

*(failing to tick the appropriate box in each of the following items may lead to cancellation of your application)*

1. My age is not over 40 years  
   - Yes  
   - No
2. I have a Ph.D. degree in the field of science or technology related to or listed under the Programme  
   - Yes  
   - No
3. I have a minimum of 5 years of work/research experience in the same field, at post-M.Sc. & Ph.D. levels, of which minimum 2 years at post-Ph. D. level  
   - Yes  
   - No
4. I have not undertaken any Post-Doctoral research work in the last (previous) two (2) years  
   - Yes  
   - No
5. My overall academic standing/grades are at least "Very Good"  
   - Yes  
   - No
6. I have proven proficiency in the English/French or both languages  
   - Yes  
   - No
7. I have record of publications/research in the same field  
   - Yes  
   - No
8. My proposed research is a problem solving approach toward development of my country/region and I can demonstrate its scientific and developmental relevance clearly in my research proposal  
   - Yes  
   - No
9. My application is sponsored by my institution and the concerned page of the application form is signed and stamped by the Head of my Institution  
   - Yes  
   - No
10. My application is being submitted through the Office of the IDB Governor for my country  
    - Yes  
    - No
11. Have declined or not availed any IDB scholarship awarded to me before  
    - Yes  
    - No

*Please do not detach this page from the Application Form*
Write in BLOCK LETTERS and use only the space available for each information item, and do not use any separate sheet. Your application is assessed on point system, so if you knowingly leave any item/part incomplete or ignore given instructions, you may either lose points or your application be considered ineligible.

A. THE APPLICANT

1. Name in full: Mr/Mrs/Ms________________________________________________________________________ (circle appropriate title)

2. Date and Place of Birth______________________________

3. Religion __________

4. Nationality: Present________________________; at birth: ____________________________________________ (As proof of nationality, birth certificate or passport copy must be submitted)

5. Marital Status (please circle as appropriate): Single Married Divorcee Widow

   Number of Children________ Age range of children ________________________________________________

6. Home address: ____________________________________________________________________________

   Town/City: _____________________ Postal Code___________ Country __________

   Telephone (with country and city codes) ____________________________________________________________

   Fax_________________________________ e-mail: __________________________________

   (Correspondence with you will be mainly by e-mail, so you must have an e-mail address)

7. Alternative Contact: (name, relationship, address, tel/fax. and e-mail): _____________________________

   __________________________________________________________________________________________

   __________________________________________________________________________________________

B. ACADEMIC BACKGROUND

1. Last Post-Doctoral: year/length of research: From ___________ to ___________

   Name of University____________________________________________________________________________

   Town/City: _____________________________ Country:________________________

   Research title: ________________________________________________________________

   __________________________________________________________________________________________

   Field of research: ______________________ Published? (Yes/No) ______
2. **Ph.D study**: year/length of study: From _____________ to _____________

Name of University______________________________________________________

Town/City: ___________________________________ Country:__________________

Research title: ________________________________________________________

Field of research:____________________________________ Published? (Yes/No)____

3. **M.Sc Study**: Degree obtained __________________________________________

Name of University: ____________________________________________________

Town/City:__________________________________ Country:__________________

Field of study: _______________________________ Length of study: _______ years

Date of graduation:_____________________ Grade/GPA obtained _______________

obtained Grade/GPA stands as Excellent [ ] Very Good [ ] Good [ ]

Masters’ Thesis title: ___________________________________________________

Published? (Yes/No)____

4. **B.Sc Study**: Degree obtained ___________________________________________

Name of University: ____________________________________________________

Town/City:_________________________________ Country ____________________

Field of study: _____________________________ Length of study: __________ years

Date of graduation:______________________ Grade/GPA _____________________

obtained Grade/GPA stands as Excellent [ ] Very Good [ ] Good [ ]

5. **Scholarship awarded for any of the above programmes/studies**: Yes/No, if yes:

Name of the Scholarship _________________________________________________

Programme/Study ________________________________________________________

6. **Language Proficiency** *(you must tick/cross all the columns, as relevant)*:

<table>
<thead>
<tr>
<th>Language(s)</th>
<th>Reading</th>
<th>Writing</th>
<th>Speaking</th>
<th>Certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>French</td>
<td></td>
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<tr>
<td>Other</td>
<td></td>
<td></td>
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</tbody>
</table>

Note: In case of mentioning of holding certificate, a copy must be attached. Placement at the university accepted by IDB will be cleared only on the basis of language proficiency in the medium of language of the university. If selected, you must arrange to produce an internationally recognized language proficiency certificate, such as IELTS, TOEFL, etc

7. **Publications**: *(only in your field of study, excluding academic reports or thesis)*:

<table>
<thead>
<tr>
<th>Type of publications</th>
<th>Total Nos.</th>
<th>distribute total nos. by place of publications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Institutional / National / Regional / International</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Articles _______  Books _______  Conf. Papers _______  Reports _______

Note: Face copies (first page only) of all the above publications must be submitted
C. PROFESSIONAL BACKGROUND

1. Name of Institution/Organization where you work now: _____________________
   (Please do not use abbreviations)

   Type: _____________________
   Town/City_________________________ Province/State: _________________________

   Telephone (with country and city codes): _______________________ Fax_____________

   E-mail: __________________________________ working since______________________

   Your current position: _____________________________________________________
   Level of the position: Junior/Assistant [] Mid- level [] Senior []

2. List previous employments, if any:
   i. Name of institution____________________________________________________
      Address:_____________________________________________________________
      Type of institution__________________ Position___________________________
      Field/Type of work_______________________ Duration______________________

   ii. Name of institution____________________________________________________
       Address:_____________________________________________________________
       Type of institution__________________  Position___________________________
       Field/Type of work_______________________ Duration_______________________

3. Total years of experience in your field of study: ___________________ years
   (evidence of research/work experience must be submitted)

4. Extra curricular Activities
   _______________________________________________________________________
   _______________________________________________________________________
   _______________________________________________________________________

D. PLAN OF STUDY AND RESEARCH PROPOSAL

1. Your current area or field of expertise: _________________________________

2. The field of your research proposal?
   (Research proposal must be related to your academic background and current area of expertise)

3. Title: ________________________________________________________________

4. Objective: (write below, not in a separate sheet, one brief paragraph on the problem solving
   and development relevance of your research to the needs of the country/region)
   _______________________________________________________________________
   _______________________________________________________________________
   _______________________________________________________________________

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5. Admission Offers: Yes ____ No _____. If yes, furnish the following information:

University____________________________________________________________
Department/Faculty____________________________________________________
Place/Country_________________________________________________________

(copy of offer/acceptance letter, as mentioned above, must be submitted herewith)

Note: An admission offer mentioned here is not an automatic choice for you to commence the programme by this admission. It will be subject to meeting the admission/university criteria.

E. NOMINATION / ATTESTATION BY THE HEAD OF YOUR INSTITUTION

The applicant is hereby nominated for IDB Merit Scholarship. On award of the scholarship to the applicant, we declare to abide by the following:

1. He/she shall be facilitated with study leave for the duration of study/research;
2. He/She shall be regarded as an active employee and continue to receive salary/allowance(s) during the said study leave;
3. His/her study leave duration will be counted within the length of service and will maintain the seniority for entitlement to promotion, etc.;
4. On return, his/her new degree/research outcome will be recognised and every effort will be made to fully utilize his/her enhanced knowledge and expertise.

Name/Title of Head/Director: ______________________________________________

Signature: _______________________________ Date: _________________________

Official Stamp:

F. DECLARATION OF THE APPLICANT

I hereby solemnly declare that all information given in this application is complete and correct.

_________________________________ Date: _________________________

Signature                                      Date
G. **HOW TO APPLY**

1. **Submit one (1) copy of each required documents below** (tick if you have them and have included them in your package):

<p>| | | | |</p>
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>1.1</td>
<td>Application Form</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>1.2</td>
<td>Curriculum vitae or CV</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>1.3</td>
<td>Copy of Ph.D. degree</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>1.4</td>
<td>Copies of M.Sc. degree and transcript</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>1.5</td>
<td>Copies of B.Sc. degree and transcript</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>1.6</td>
<td>Two (2) Passport-size pictures (put in a transparent/plastic pouch)</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>1.7</td>
<td>Face copies of publications</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>1.8</td>
<td>Proof of nationality (birth certificate/relevant pages of passport)</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>1.9</td>
<td>Language certificate or test score (if any)</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>1.10</td>
<td>Copies of work/research experience certificate</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>1.11</td>
<td>Letter or evidence of pre-admission (if any)</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

2. **Organize your documents** so that each item is separated by a white/color separator. Clip or staple, number them (1.1 - 1.10) and write the titles as above on the separators. If any item is missing, your application will be considered as ineligible.

3. **If any of your documents are not in English, French or Arabic, please have them translated or describe the content(s) briefly in English/French.** Failing to submit the English/French translation will be considered non-recognition of the document and may lead to cancellation of your application due to not meeting the eligibility criteria.

4. Send your application along with all the above required documents to/through the Office of the IDB Governor for your country to arrive at the IDB **before the deadline (31 December)**.

5. Keep a copy of the completed application form along with the above documents you are attaching with the application form. You may be asked to send these documents once again.

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**Important Note**

- *This Application form is the first information sheet to assess your eligibility as a candidate for the programme. If you are found eligible and qualify for the next phase selection process, you will be asked to send another set of documents.*
- *You will be contacted only if you qualify for the next phase. No other letter/intimation will be given to you if you do not qualify for the next phase.*